

Check List for Business Consultant

Do the following tasks. Some of these tasks will be ongoing, such as product knowledge and familiarizing yourself with Arbonne's Website.

— Review with the person who sponsored you or your Upline —

1. Open separate bank account and debit card
2. Set up your professional “voice mail” message on your phone. Example: If you are sharing a family line: Hi, this is the Smith home and Mary Smith, independent consultant with Arbonne.
3. Begin studying the product knowledge section on the Arbonne Website.
4. Learn to navigate the Arbonne Website.
5. Learn how to place a retail order and wholesale order
6. Learn how to sign up a new consultant/preferred client
7. Learn how to order an RSVP
8. Read your Policies and Procedures manual which comes in your starter kit. It can also be downloaded on Arbonne’s website.
9. Go to www.myarbonne.com to set up your “myarbonne.com” website.
10. Order: *100% Success Basics* and *100% Confidence* at: suceesslinesupport.com
Read and study these two books.